



## Function Terms and Conditions

Thank you for choosing to hold your event at Lazy River Estate. We are committed to offering exceptional standards in not only our service delivery but also with our gourmet foods and established wines. In order for us to exceed our goals and the expectations of you and your guests, we have established terms, conditions and guidelines that will ensure exceptional execution of your forthcoming event.

### General

All prices quoted are inclusive of GST, where applicable. Should your event fall on a public holiday then a 15% surcharge will apply to the overall costing (of which includes venue hire; menu selection and beverages)

It is the policy of Lazy River Estate that events are not permitted to provide their own food or beverages for their function within the Cellar Door; outdoor decking area or Club 100 Tasting Room.

Where agreed, champagne may be brought in for a function. A corkage fee of \$12 per bottle applies.

Functions that are hosted at Hippo Beach are responsible for their own beverages, however all wines must be purchased through Lazy River.

### Bookings

Event proposals remain valid for 30 days from the date of quotation.

Provisional bookings will be held for 14 days, after which the date will become generally available. To confirm your event, we require a deposit, along with a signed original of the terms and conditions.

Private and Corporate functions require a deposit of \$500.

Final payment for food, beverage and sundry charges quoted must be paid seven working days before your function and will be based on the confirmed minimum number of guests. Additional charges incurred at the function are payable on the day of the event.

### Payment Methods

We accept payment via credit card, electronic funds transfer, bank or company cheques. Bank or company cheques should be made payable to Lazy River Estate. Personal cheques will be accepted if paid 14 working days prior to the function. Upon receipt of final payment a GST invoice will be generated and forwarded to you.

### Guest Numbers

We have minimum booking numbers to ensure all events at Lazy River Estate receive our premium service standards. To ensure your booking, the minimum number of guests is as follows:

Function and Venue	Day	Minimum Guests
<b>Lunch Events</b>		
Cafe	Wed-Sun	15
Cellar Door (exclusive use)	Wed-Sun	120
Hippo Beach	Wed-Sun	35
Lunch/Wine Tasting @ Club 100 Room (Members Only)	Wed-Sun	10
Corporate/Private Event @ Cellar Door Dulhunty Room	Wed-Sun	35
<b>Dinner Events</b>		
Cellar Door	Wed - Fri	50
Cellar Door	Sat - Sun	80
Cellar Door Dulhunty Room	Wed - Sun	35
Wedding or Private Function at Cellar Door (exclusive use)	Wed - Sun	80

*Final minimum guest numbers for all functions must be confirmed **seven days** before your event.*

### Pricing

All prices are current at the time of printing but are subject to change.

Events held on a public holiday incur a 15% surcharge on the final account.



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### Children's Charges

<b>0-2 years</b>	no charge (food & beverages not provided)
<b>3-16 years</b>	50% discount on menu price (specialty meals provided)
<b>16 years and over</b>	full adult menu price

### Cancellation

#### 1. More than three months

Where confirmed events are cancelled more than three months before the event date, deposits will be refunded, less a 10% administration fee.

#### 2. Within three months

Where confirmed events are cancelled within three months of the event date, deposits will not be refunded.

#### 3. Within seven days

Where a confirmed event is cancelled within seven days of the event, the total estimated food and beverage charges will be payable, based on minimum number requirements.

### Venue Hire

Venue hire rates are as quoted in the Event Proposal. All functions must adhere to designated opening and closing times. Lazy River Estate closes at midnight. Room Hire is for six hours only. An additional charge of \$10 per person applies after six hours.

### Security and Liability

All clients are responsible for any damage caused by their guests or contractors to Lazy River Estate property and will be charged for the repair or replacement of damaged goods or property, as deemed appropriate by Lazy River Estate.

### Responsible Service of Alcohol

In accordance with the Liquor Licence Laws and Responsible Service of Alcohol (RSA), Lazy River Estate reserves the right not to supply alcoholic beverages to any guest who shows signs of intoxication.

Persons under the age of 18 years are not permitted to consume alcohol on Lazy River Estate premises and must be in the immediate presence of a parent or guardian at all times.

### Advertising

Prior permission is required to use the Lazy River name and/or logo in print and/or audiovisual display materials. All proposed artwork must be approved by Management before publication.

### Client Services

At Lazy River Estate our aim is to help make your event a success. To do so, we offer a complete service that combines our experience with local suppliers with the enthusiastic, genuinely friendly service and regional style that Lazy River Estate is renowned for. We are happy to discuss these services with you on confirmation of your event.

### Any Questions?

If you have a question about any aspect of these terms and conditions or need help with any aspect of your event, please do not hesitate to contact us.